

<b>Position Role</b>	<i>President</i>
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## Position Purpose

To provide leadership to the Board to help meet moral and legal responsibilities and assist in expediting the goals of the Association. Additionally, to be the chief spokesperson and representative for the Association in its relationships with outside groups, persons, and authorities.

## Duties and Responsibilities

The President is responsible for doing, or making the necessary arrangement for, the following;

- The President is the chair of the Board and is responsible for the supervision of the other Directors in the execution of their duties.
- To chair Executive and General meetings. The President, at his/her discretion, may request that the Vice-President preside over any Board or General Membership Meeting.
- Unlike other Board and Executive roles, the President may not hold more than one (1) position on the Executive/Board.

## Additional Information

- The role of President is an Executive position and acts as part of the Board of Directors. The Executive shall be appointed by the elected Directors and as all positions, a non-paying role.
- The member elected or appointed as Director must either give written consent to be a Director or be present at the meeting and not refuse to be a Director.
- The role of President is a two (2) year term. The term of office commences and ends at the date of the Annual General Meeting. Following this the term of the Past President commences and shall be one (1) year.
- The member elected or appointed must be prepared to spend the necessary time to further the objectives of the Association.
- Upon the expiration of their terms, all Directors must turn over to the Board all monies, books, and papers belonging to the Association.
- Each Board member shall review the agenda and supporting documents prior to the meeting.
- Each Board member shall act honestly, in good faith, and be available for tasks and duties that serve the best interests and functions of the Associations and the business community.
- Each Board member shall take an active role on the Board through participation in projects and committees.
- Each Board member shall promote the Association membership and its activities.